

# SARGOTSAV - 2018

(MACEAA KEF Inter Alumni Children's Arts Fest)

## SARGOTSAV 2018-SPECIAL INSTRUCTIONS

### DAY III-GROUP EVENTS

#### 1 STAGE LIGHTING/AUDIO GEARS / MICROPHONES /INSTRUMENT LINES/BACK DROPS

##### 1.1 AUDIO:

- **Audio Format:** Only USB Flash Drive accepted, the format should be in MP3 (No other format will be played).
- Please **submit** the **USB Flash Drives** for Group Dance & Alumni Show on Friday, 19<sup>th</sup> Jan 2018 before 10:30 a.m. to the Event Convener.
- The flash drive should contain only the items related to the event as a single file.
- For Alumni Show, more than one file may be used in case of any such requirement. But a delay of 4-5 seconds may be considered as starting time for the new file after the ending of the running one.
- An additional copy of the above to be made available in case of any such requirement raised by the committee.
- The USB **has to be labelled with the following** (Plastic pouches with name stickers will be available at the Sargotsav 2018 Reception Desk to fill the same).
  - **Name of the Event & Chest Number**
  - **Mobile number of contact person**
- The flash drives may be collected back from the Reception Desk after the completion of the respective event.

##### 1.2 AUDIO GEARS IN STAGE FOR GROUP SONG:

- Maximum Four microphones on stands
- Three lines for line level instruments and one microphone for percussion if needed
- One microphone for 'Shruthi box" apart from above microphones if required.

##### 1.3 STAGE MONITORS:

- Two stage monitors with separate control, one for vocals and one for instruments
- Both the monitors will be used for the dances.

##### 1.4 LIGHTS FOR MAIN STAGE | ONLY FOR ALUMNI SHOW:

- Six numbers of 1000 Watts PARCANS fixed on stands from each side (total 12) with dimmer pack to control them individually from 0 to 100% brightness. Three of them will be plain and others in colour pairs
- Two Top lights behind the main curtain facing the stage
- Three spot lights, mounted on top of the main stage, one on either sides and third one on the centre.
- All the lights will have centralized control and **shall be controlled by Respective Alumni Personnel**

### 1.5 STAGE BACKDROPS:

- One Fixed Black Curtain at the back of the stage.
- White / Blue Movable Curtains on single string will be provided - can only use one at a time.
- Additional curtains by participating teams shall not be permitted

### 1.6 OTHER IMPORTANT NOTES:

- **One FOG machine** shall be provided @ the main stage
- No Light adjustment will be allowed for Group Dance & Group Song.
- Light /Audio adjustment, if necessary for Alumni Show should be done by respective Alumni representatives.
- Curtain control **shall be done by** the designated **MACEAA Volunteer** as per the advice of respective alumni representative.
- **The Alumni sequence for the group events will be finalized by picking a lot on Friday, 19<sup>th</sup> Jan 2018. Alumni representatives shall be present at the reception at 10:00 a.m.**

If any clarification is required, the respective Alumni Representatives shall contact the **Convenor Specialties, Mr. Jyothish Natarajan @ 99979739**

## 2 GENERAL INSTRUCTIONS:

We request your kind attention and adherence to the following instructions to maintain a good discipline and for the conduct of the competitions in an effective manner.

- Take care not to damage any exhibits, fixtures or other school property.
- Avoid carrying and consuming eatables within the Auditorium and the Event Venues.
- Parents, please take care that your children do not wander and roam in the entry restricted areas of the school premise. Kindly pay attention to seat your tiny tots properly and not letting them loitering around the Judge's panel creating inconveniences to the judges.
- Take care not to soil the walls, floors and other fixtures in the school with your makeup provisions and your properties.
- Keep the place clean by not littering around throwing trash except in dustbins.
- Make sure that our children will keep the lavatory areas neat and tidy and avoid wasting water.
- On Friday, 19<sup>th</sup> Jan 2018, there will be a **Food Court** at the venue and Breakfast, Lunch, Snacks as well as Dinner Packs will be available at a **reasonable price**.

If any clarification is required, kindly contact the **General Convenor, Mr. Jiby Joseph on 60900261** or **Respective Event Convenors** (Contact details are available at the **KEF Website**).

*Expecting whole hearted support from all KEF Family Members and our well-wishers.*

**TEAM SARGOTSAV 2018 | MACEAA | KUWAIT CHAPTER**