

SARGOTSAV - 2018

(MACEAA KEF Inter Alumni Children's Arts Fest)

SARGOTSAV 2018 - SPECIAL INSTRUCTIONS

DAY III - 19TH JAN - SOLO EVENTS

1. INSTRUCTIONS

- **Registrations start at 8:15 a.m.** and Events will start from **sharp 9:00 a.m.** onwards.
- Each Alumni will be provided with a Registration/Reception Desk. Participants shall collect their Chest Numbers from their respective Alumni Reception Desk. Sargotsav 2018 Information Desk shall also be functional @ 8:15 a.m.
- All participants are strictly advised to report (ready to perform with their allotted Chest Numbers) at the respective stages **at least 10 minutes before** the scheduled time.
- Make-up must be done in the allotted green rooms (located at the Old building classrooms) itself and shall not be allowed in the back stage waiting room of Main Auditorium or any other locations.
- For Solo Events, only participants will be allowed at the backstage waiting area.
- For **Light Music & Poetry Recitation** a bell will ring for start of Event, a bell will ring at the end of the allotted time & a long bell will ring at the end of the grace period (15 Seconds)
- For **Action Song**, a bell will ring at the end of the allotted time & a long bell will ring at the end of the grace period (15 Seconds).
- **For all other stage events, only a continuous bell will ring at the end of the time permitted.**
- For **KG Colouring the Sketch**, participants have to bring writing pad (A4 size) to hold the colouring sketch. Only the sketch for colouring shall be provided. Parents are strictly not allowed to enter the Class rooms earmarked for Painting/Colouring the Sketch.

2. AUDIO / STAGE LIGHTING | SOLO ITEMS

2.1 SONGS FOR ALL INDIVIDUAL DANCE EVENTS

You shall submit the Audio Track for the solo events through one of the following channels:

1. EMAIL:

Audio file in MP3 format (Good Quality; at least 256kbit/s or 320kbit/s) shall be emailed to sargotsav.audio@gmail.com **on or before 4:00 p.m. Wednesday, 17th Jan 2018**. Emails received after this time will not be entertained and parent/participant has to submit the Audio Track in a flash drive @ **the Special Counter at the venue on Thursday, 18th Jan 2018 between 6:00 p.m. and 8:00 p.m.**

Kindly fill in the following details in the reply email for completing the Audio Track submission process. *(You shall obtain the Chest No. from your Respective Focal Points / Arts Coordinator for Sargotsav 2018)*

CHEST.NO.	Name	Event Name	Alumni	Name of Parent	Contact No.

Rename the recorded (song) Audio file of USB with Category, Event & Chest No. as follows:

- SUB JNR. SOLO DANCE BOYS: SJR-SDB-chest no.mp3
- SUB JNR. FOLK DANCE GIRLS: SJR-FDG-chest no.mp3
- JNR. FOLK DANCE GIRLS: JR-FDG-chest no.mp3
- JNR. SOLO DANCE GIRLS: JR-SDG-chest no.mp3
- JNR. SOLO DANCE BOYS: JR-SDB-chest no.mp3
- SNR. SOLO DANCE GIRLS: SR-SDG-chest no.mp3

e.g.: Chest No. 257 of SUB JNR. SOLO DANCE GIRLS - (SJR-SDG-257.mp3).

An acknowledgment shall be sent to upon receipt of your email with Audio Track(s). If you haven't received the acknowledgment or you wish to submit the Audio Track(s) at the venue, you are kindly requested to follow the below instructions.

It is advised to have a backup of your song/music available with you at the time of event. We will contact you at the given mobile no. in case we face any difficulty while copying / playing.

2. FLASH DRIVE:

Submit the audio file in USB Flash Drives on **Thursday, 18th Jan 2018 between 6:00 p.m. and 8.00 p.m. @ the Special Counter** at the Reception Desk. For each event, a separate flash drive must be submitted

- Please make sure that **only one track /one song** is there in the USB Flash Drive for one event
- Contact your Alumni coordinator to know your Chest No. and **Rename the Audio Track on the USB with Category, Event & Chest No. as follows:**

- SUB JNR. SOLO DANCE BOYS: SJR-SDB-chest no.mp3
- SUB JNR. FOLK DANCE GIRLS: SJR-FDG-chest no.mp3
- JNR. FOLK DANCE GIRLS: JR-FDG-chest no.mp3
- JNR. SOLO DANCE GIRLS: JR-SDG-chest no.mp3
- JNR. SOLO DANCE BOYS: JR-SDB-chest no.mp3
- SNR. SOLO DANCE GIRLS: SR-SDG-chest no.mp3

e.g.: Chest No. 257 of SUB JNR. SOLO DANCE GIRLS - (SJR-SDG-257.mp3).

- It is advised to have a backup of your song/music available with you at the time of event. We will contact you at the given mobile no. in case we face any difficulty while copying / playing.
- The flash drives may be collected back from the reception desk after the completion of the respective event.

2.2 LIGHTING FOR SOLO ITEMS | SOLO DANCE, FOLK DANCE, FANCY DRESS

- Only general illumination will be available. No control/adjustments on the same is allowed.
- If any clarification is required, kindly contact the **Speciality Convener, Jyothish Natarajan @99979739** or respective Event conveners.

3. GENERAL INSTRUCTIONS:

We request your kind attention and adherence to the following instructions to maintain a good discipline and for the conduct of the competitions in an effective manner.

- Take care not to damage any exhibits, fixtures or other school property.
- Avoid carrying and consuming eatables within the Auditorium and the Event Venues.
- Parents, please take care that your children do not wander and roam in the entry restricted areas of the school premise. Kindly pay attention to seat your tiny tots properly and not letting them loitering around the Judge's panel creating inconveniences to the judges.
- Take care not to soil the walls, floors and other fixtures in the school with your makeup provisions and your properties.
- Keep the place clean by not littering around throwing trash except in dustbins.
- Make sure that our children will keep the lavatory areas neat and tidy and avoid wasting water.
- On Friday, 19th Jan 2018, there will be a **Food Court** at the venue and Breakfast, Lunch, Snacks as well as Dinner Packs will be available.

If any clarification is required, kindly contact the **General Convener, Mr. Jiby Joseph on 60900261** or **Respective Event Convenors** (Contact details are available at the **KEF Website**).

Expecting whole hearted support from all KEF Family Members and our well-wishers.

TEAM SARGOTSAV 2018 | MACEAA | KUWAIT CHAPTER